

**Subject:** CONGRATULATIONS, HU-TEACH IV FINALISTS!

**Date:** Friday, April 29, 2016 at 5:09:27 PM Eastern Daylight Time

**From:** cetla

**To:** Aline, Virginie, Alwani, Zainab, Ayuk, Patricia B, Beatty, Mario H, Bellis, Alice Ogden O, Berg-Cross, Linda, Carter, Niambi, Chandran, Preethi, Clark, Msia K, Damas, Tammi L, Etta, Marumbok, Goel, Rajni S., Johnson, Shameka N, Lim, Lucy S, Manuel, Ron C., Mayse, Adrian, Mehta, Arti, Noone, Patricia A., Obeng, Efua B, Okunji, Priscilla O., Oyewole, Philemon O., Perkins, Rodney, Royal, Guericke C, Rustagi, Narendra, Stevens, Elka, Washington, Gloria J

**CC:** 'huteachcetla@gmail.com'

**Priority:** High

Dear HU-TEACH IV Finalists:

Congratulations! I am pleased to inform you that, after careful review, the HU-TEACH Subcommittee has approved your application to participate in the **Summer 2016 HU-TEACH IV program**. However, to qualify for a stipend, you must adhere to the **HU-Teach IV Timetable** (see <http://www.cetla.howard.edu/hu-teach/timetable.html>). In particular, take note of the deadlines for submitting your coursesite and files for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> reviews. Also, take note of the training requirements:

- If you plan to teach **30% or 60% online**, click REGISTRATION on CETLA's homepage (<http://www.cetla.howard.edu>) and sign up now for an all-day **Course Redesign Seminar on May 9 or 10 (not both) at CETLA**—unless you completed CETLA's Course Redesign Seminar within the past three years.
- If you plan to teach **100% online**, register instead for CETLA's *online* seminar **Best Practices in Distance-Learning (June 6 - 10)**—unless you have already earned DL certification from CETLA.

Participants who fulfill these training requirements will be approved for 1/3 stipend in June. **Finalists who do not fulfill the training requirements in time will not be eligible to participate in this HU-Teach cycle. Moreover, finalists who do not meet the course submission deadlines (see the "Timetable") will not advance in the HU-Teach design process, unless they can document an emergency.** Please note that you must possess the time and technology (i.e., a reliable internet connection) to participate in the training and design process. Therefore, it is imperative that you check your calendar for potential schedule conflicts (especially, travel abroad).

If you have any questions, first, check the **HU-Teach Frequently Asked Questions (FAQs) page**. Then, if you don't see the answer, **email your new HU-Teach Single Point of Contact, Kristian Carter, at [huteachcetla@gmail.com](mailto:huteachcetla@gmail.com)**. **Meet your new best friend! ☺**

Best,

Teresa

P.S. Kristian will respond during CETLA's business hours (M – F, 9-5).

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